

CLARK COUNTY COMMON PLEAS COURT
DOMESTIC RELATIONS DIVISION
JUVENILE SECTION



101 E. Columbia Street
Springfield, OH 45502-1194
Telephone (937) 521-1600
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Judge
Katrine M. Lancaster
Magistrates
Brandin D. Marlow
Nichol R. Smith
Administrator
Nichol R. Smith

March 13, 2020

The Clark County Domestic Relations Court-Juvenile Section has been monitoring the emerging COVID-19 public health crisis closely. Out of concern for the community health and in an effort to minimize the potential spread the COVID-19 virus, the Clark County Domestic Relations Court-Juvenile Section is implementing the following changes in our daily operating procedures:

- 1) **Court Filings:** to the extent possible use fax filing for your court documents. The fax number is **937-521-3200**.
- 2) **Court hearings:** while we understand that all court hearings are important to our youth and families, hearings will be reassigned with the exception of those that are emergency hearings, arraignments, or have critical components that necessitate a hearing. Please contact the court if you have not received notice of a continuation to ensure that your hearing is still scheduled to proceed. Only necessary parties will be permitted in the courthouse for hearings. If a necessary party or attorney is ill, please ask for a continuation of the hearing. For delinquency, juvenile traffic, truancy, and abuse neglect dependency cases please call **937-521-1600 and press 2 for a clerk**. For paternity, child support, visitation, custody and divorce hearings, please call **937-521-1760**.
- 3) **Probation:** staff, youth and families will communicate via phone and email. There are some limited exceptions to this modification and are based on specific case demographics. Probation staff will be in contact with youth and families where face to face contact will be necessary.
- 4) **Community Service:** this program is suspended until further notice.
- 5) **Detention:** youth entering the Juvenile Detention Center will be placed on a 24 hour hold in an observation cell. The youth's health and temperature will be monitored prior to being released into the general population. Visitations will continue at this time. If you are ill please do not come to the visitation and ask that arrangements be made for visits to occur by phone. Call **937-521-1632**.

We have made plans for emergency services should it be necessary to close our day to day operations. We will advise of those plans should the court services close completely. Updates will be posted on our website at <https://www.clarkohiojuvcourt.us>. Thank you for your patience and understanding.

Keep in good health,

Katrine M. Lancaster
Judge