

IN THE COURT OF COMMON PLEAS  
DOMESTIC AND JUVENILE DIVISIONS  
TRUMBULL COUNTY, OHIO

IN RE:

COURT OPERATIONS UNDER THE :  
EXIGENT CIRCUMSTANCES : GENERAL ORDER 20-05  
CREATED BY COVID-19 :

This Court issues this General Order in response to the recent outbreak of Coronavirus Disease 2019 (COVID-19) in Trumbull County and throughout the State of Ohio.

The Court, out of an abundance of caution, issues this Administrative Order effective immediately wherein the Court **ORDERS** the following:

1. Effective at 2:00 p.m. on Thursday, March 26, 2020, the Trumbull County Court of Common Pleas – Domestic and Juvenile Divisions, located at 220 South Main Avenue, Warren, Ohio 44481 is temporarily closed until the end of business day on Tuesday, March 31, 2020. This building closure also impacts the Trumbull County Probate Court and the Trumbull County Clerk of Court.

2. This measure was taken after serious consideration for the safety and health of the public and the staff after balancing the purposes and responsibilities of the court, as well as the access to justice for the public. In the interest of maintaining that vital access to justice, this building closure will not affect essential services.

3. The Trumbull County Court of Common Pleas – Domestic and Juvenile Divisions will remain open from a remote standpoint for essential services only. Telephone calls will be answered and/or essential phone calls will be returned as necessary. U.S. Mail may not be processed until the building reopens. The Trumbull County Juvenile Clerk's Office shall accept any pleading or paper filed via fax or email transmission. Such fax and email filings shall be in addition to any existing methods acceptable by the Court through the Office of the Trumbull County Juvenile Court Clerk's Office. Any deposit or cost associated with such filing shall be due and received by the Court via regular mail within three (3) days of the faxed or email filing.

**FAX NUMBER: 330-675-2619**

**EMAIL: tcjvclerks@co.trumbull.oh.us**

4. In the event that certain matters are required to be handled in person, the Judge assigned to those matters shall arrange for essential staff only to process those matters.

**IT IS SO ORDERED.**

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JUDGE SAMUEL F. BLUEDORN  
Court of Common Pleas  
Domestic and Juvenile Divisions

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JUDGE SANDRA STABILE HARWOOD  
Administrative Judge  
Court of Common Pleas  
Domestic and Juvenile Divisions

Dated: March 26, 2020