

FILED  
IN COMMON PLEAS COURT

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IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:	)	JUDGE TIMOTHY J. GRENDELL
	)	
ADDITIONAL ORDERS FOR THE CONTINUED	)	
OPERATION OF GEAUGA COUNTY	)	<b>ADMINISTRATIVE ORDER</b>
PROBATE COURT	)	<b>2020-56</b>

In its ongoing efforts order to minimize the impact of the ongoing coronavirus emergency (COVID-19), the Geauga County Probate Court issues the following additional orders:

1. An automatic extension of 60-days is granted on all of the following
  - a. The filing of all Inventories, including Estates, Guardianships and Trusts;
  - b. The filing of all Accounts, including Estates, Guardianships and Trusts;
  - c. The filing of Guardian’s Reports, Statements of Expert Evaluation, Annual Guardianship Plans and Compliance with Guardianship Education;
2. Filings will be accepted via FAX at 440-285-8751, as long as originals are subsequently filed (mail is permitted). This does not apply to original case filings.
3. Where personal service of the Notice of Appointment of the filing of a guardianship required by R.C. 2111.04 is not possible, the Court will appoint the Guardian on a limited basis pursuant to R.C. 2111.02(B)(1). The Court will conduct a full guardianship hearing in the future at the earliest possible date when the required personal service is completed.
4. Forms for most probate cases are available at: <https://www.co.geauga.oh.us/commonpleas/Probate/Probate-Forms>. Parties are encouraged to use these forms and return the forms to the Court via mail, private

delivery or fax. Parties are further encouraged to delay filings that do not constitute an emergency or are not required by Ohio law.

5. Those who seek a marriage license may still be able to attain one from the clerk, but should initiate the process electronically.
6. To ensure the well-being of both court staff and individuals who enter the Court, all persons shall be directed to the bathroom to wash or sanitize their hands and shall be subject to appropriate screening.
7. The Court will use its discretion pursuant to Ohio law with all filings deadlines.
8. Geauga County Probate Court will continue to monitor the COVID-19 situation and make further administrative orders as it deems necessary for the administration of justice.
9. This order shall be electronically available on the Geauga County Probate Court website: <https://www.co.geauga.oh.us/commonpleas/Probate>
10. This order is supplemental to the Court's prior orders.

Further, it is the intention of the Court to remain in operation to perform its essential functions and to assure the availability of necessary judicial services to Geauga County residents.

**IT IS SO ORDERED.**

  
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JUDGE TIMOTHY J. GRENDALL

cc: Geauga County Bar Association  
James R. Flaiz, Geauga County Prosecutor  
Craig Swenson, Geauga County Job and Family Services