

**SHAKER HEIGHTS MUNICIPAL COURT
CUYAHOGA COUNTY**

STATE OF OHIO/CITY OF)	CASE NO.
)	
Plaintiff)	
)	
-vs-)	
)	
NAME)	<u>Notice to Defendant Charged</u>
)	<u>with Traffic Offense(s)</u>
)	
Defendant)	

1. PAYMENT PLAN OPTION

You have been charged with one or more traffic offenses in the Shaker Heights Municipal Court. You may enter a plea of guilty in writing and be placed on a payment plan by returning the attached document (written plea of guilt form). If you enter a guilty plea in writing, you will not have to appear in court. By signing and returning this document you will be automatically placed on a \$40.00 per month payment plan. The total amount you will owe for your ticket is \$XXXX. Your monthly payment date will be mailed to you once the Court receives your guilty plea.

If you wish to enter a guilty plea, please return the completed written plea of guilt form through the mail: Shaker Heights Municipal Court, 3355 Lee Road, Shaker Heights Ohio, 44120 or by fax: 216-491-1314. You must return the attached document 7 days before your court date.

ADDITIONAL OPTIONS:

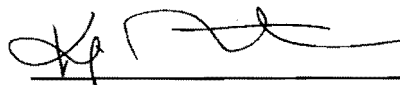
2. You may pay the waiver ticket in full prior to the court date. The total amount you will owe for your ticket is \$XXXX. Tickets may be paid online (www.shakerheightscourt.org) or by mail.

OR


3. If you do not choose Options 1 or 2 above, you **MUST appear by telephone for your court date by answering the phone number that the court has on file (_____) on _____** between 1:30 p.m. and 4:30 p.m. If you need to change your phone number before your telephonic court date you must contact the clerk's office at 216-491-1300 to update your phone number. The court **will** call you that afternoon. You will have the opportunity to plead guilty, not guilty or no contest. If you do not answer your phone call at the time of your telephone appearance you will be scheduled to **appear in person**.


You must chose options 1, 2 or 3. Failure to resolve your case in one of these ways may result in contempt proceedings which could include the issuance of a warrant or a driver's license or registration block.

Date April 1, 2020



Judge K. J. Montgomery Journalized 4-1-2020


Clerk of Court

By 
Deputy Clerk

**SHAKER HEIGHTS MUNICIPAL COURT
CUYAHOGA COUNTY**

STATE OF OHIO/CITY OF _____)	CASE NO.
)	
Plaintiff)	
)	
-vs-)	
)	
NAME)	<u>Written Plea of Guilt for Traffic Offense</u>
)	
Defendant)	

By signing this document, I agree to plead guilty to the charges listed above in the Shaker Heights Municipal Court. I understand that I will be placed on a payment plan and will be required to pay \$40.00 per month until the bill is paid in full. I also understand that I can pay online at shakerheightscourt.org. I understand that failure to comply with this agreement could result in contempt proceedings.

Signature: _____

Date: _____

Phone Number: _____

Email Address: _____

Current Mailing Address:

