

LIMA MUNICIPAL COURT  
ENTRANCE PROTOCOL  
Effective June 2, 2021

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JIM LINK, CPA, CLERK  
LIMA MUNICIPAL COURT

According to the World Health Organization, the primary symptoms of coronavirus include fever, tiredness and dry cough. Although some people with COVID-19 do not have a fever, the Centers for Disease Control has recognized that temperature checks are one way to identify potential COVID-19 positive individuals. Therefore, COVID-19 pre-screening for all persons entering the courthouse is required.

1. For each individual (staff, law enforcement and members of the public) entering the Courthouse for the **first time each day Security shall:**
  - a. Check that their body temperature is below 100.4° (by a no-contact forehead temperature kiosk.)
  - b. At this time anyone entering the Lima Municipal Court will be offered a mask upon request. Safety protocols in the Courtrooms are at the discretion of each Judge and Magistrate, depending on the number of individuals participating, and allowing for social distancing. Persons will be allowed to be seated according to the designated locations.

**Under the following conditions you may be asked to leave the courthouse.**

1. If the individual indicates they have symptoms or their temperature exceeds 100.4°:
2. Staff – Any staff person who is denied entry into the building is to immediately contact their supervisor for further instructions.
3. If it occurs that there are too many persons congregating in a certain area that social distancing is not practical, Security Officers and/or Deputy Bailiffs shall inquire as to the necessity of those persons being present in the building, and limit the number of persons present, to only those who are required to be present for court appearances, probation, official meetings, business with the Clerk of Courts, which will be at the direction of the Magistrates or Judges.



Tammie K. Hursh  
Judge



David A. Rodabaugh  
Presiding and Administrative Judge